



### Student Handbook

N	ame:								

Tutor:\_\_\_\_

Room:\_\_\_\_







Define Leadership	
What type of job roles need good leadership?	
What skills do you need to be a good leader?	
Can you give an example of a good leader?	
Why do you think they are a good leader?	
What activities can you do to improve your own leadership skills?	



		Assist as a monitor in the School Canteen at lunch or break - managing queues and
1	Leadership	controlling the flow of pupils through the canteen tills etc.
2	Leadership	Captain a tutor as part of a competition at school
3	Leadership	Captain a school team at a regional competition
4	Leadership	Captain a team at school
		Conduct a school survey about reading interests, analyse the results and present it back to
5	Leadership	your teacher
6	Leadership	Conduct a rehearsal for a musical group, orchestra or choir in your school
7	Leadership	Direct an educational workshop for primary school students
8	Leadership	Lead a coaching session in PE
9	Leadership	Lead a group well-being session in school e.g. a yoga session
10	Leadership	Lead a series of starter activities in a performing arts lesson
11	Leadership	Lead a small-scale class discussion or debate on the current topic in a lesson
12	Leadership	Lead a horse riding lesson with peers
13	Leadership	Lead a paired-reading activity during tutor time
14	Leadership	Lead a duty group as part of a residential trip throughout the course
15	Leadership	Lead a group on an outdoor activity where there is challenge and/or difficulty, e.g. caving.
16	Leadership	Lead a warm up to get your class prepared for physical activity
17	Leadership	Lead a weekly News Quiz in tutor time, for a term
		Lead a team to produce a presentation on the form/year 'Topic of the Week' (you may
18	Leadership	want to use Prezi)
19	Leadership	Lead a coaching or training session at an extra-curricular club
20	Leadership	Lead a team in the student reception area
21	Leadership	Lead a transition workshop for Y5 or Y6 students
		Make at least one suggestion to a friend to help them improve their technique in a
22	Leadership	physical activity e.g. Ice Skating, Tenpin Bowling, Snowboarding, Climbing Wall.
23	Leadership	Manage a team to produce a piece of news through the BBC School News report project
24	Leadership	Mentor a group of younger students, offering them advice and support
25	Leadership	Obtain a position to represent my tutor/form group
26	Leadership	Obtain a position to coach an orchestra section or band
27	Leadership	Obtain a position of responsibility within a small school club
28	Leadership	Obtain a position as a member of the school council
29	Leadership	Obtain a position in a subject department as a subject Prefect or monitor
30	Leadership	Obtain a position as a junior council member for a club
31	Leadership	Obtain a position on the school lunchtime mentor and monitoring team (or equivalent)
		Obtain a position as an edge leader in school and help support younger students in tutor
32	Leadership	time
33	Leadership	Offer and take part in a local arts competition
34	Leadership	VE day celebration
35	Leadership	Persevere in learning a new instrument over the course of an academic year
		Persevere and try out for a place on team GB for the European Open Junior Dog Agility
36	Leadership	Championships



37	Leadership	Plan to redecorate your classroom
38	Leadership	Plan to redecorate your bedroom
39	Leadership	Take responsibility for refereeing a sports match
40	Leadership	Take responsibility for making a presentation at a governors' meeting
		Take responsibility for learning a new Art technique and teaching it to a small group of
41	Leadership	peers
		Take responsibility to teach yourself some new vocabulary in your taught language on a
42	Leadership	specific topic of interest, and then teach the rest of your class
43	Leadership	Take responsibility for leading an activity in a literacy club
44	Leadership	Take responsibility for planning and officiating a mini tournament within a PE class
45	Leadership	Take responsibility for teaching an element of a school lesson
46	Leadership	Take responsibility for acting as a positive behaviour mentor for a younger student
		Take responsibility as a lead learner to help with the smooth running of a lesson and
47	Leadership	communicate the objectives of the lesson to visitors
48	Leadership	Take responsibility for running a workshop for visiting Primary School students
49	Leadership	Teaching an element of a maths lesson
50	Leadership	Scoring a sports competition

Which activities have you chosen to do? (numbers)	
Describe your activity, mention what you are going to do and how you are planning to achieve it.	
How did completing this activity improve your leadership? "I showed I am a good leader when I did" "During this task I was accountable for" "I negotiated well with"	





Define Organisation	
Organisation	
What type of job	
roles need good	
organisation?	
What skills do you	
need to be good at	
organising?	
Can you give an	
example of a person with good	
organisation?	
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Why do you think	
they have good	
organisation?	
What activities can	
you do to improve	
your own	
organisation skills?	



Asserbing a presentation about a historical figure whom you admire, and share it with your tutor group/class  2 Organisation Assemble a presentation on a topic of your choice and present it in a subject lesson  3 Organisation Assist your form tutor with gathering contestants on a sports day  4 Organisation Assist in the organisation of sports event for a year group  5 Organisation Assist in the organisation of the end of year art exhibitions  6 Organisation Assist in the reation of the stage set for a school production  7 Organisation Assist in the organisation of a sports tournament, taking on a specific role  8 Organisation Assist in the organisation of a sports tournament, taking on a specific role  9 Organisation Assist in the organisation of equipment in a sport, science or technology to help the class in practical lessons  Assist staff in the running of a the school choir rehearsals (for example, organising the sheet music and taking registers) for a term  10 Organisation findings within the department  11 Organisation Compile student voice from Tutor Groups to take to Student Council  12 Organisation Create an exhibition/showcase of my own work and people to view it  13 Organisation Create an exhibition/showcase of my own work and people to view it  14 Organisation Create a set of new vocabulary flashcards to use with a partner in a Language lesson  15 Organisation Organisation Create a nonline blog to showcase your work and the work of your peers in Art  16 Organisation Organisation Organisation Design a case study of a local place of geographical interest  17 Organisation Design a case study of a local place of geographical interest  18 Organisation Design a See of the swill you have been studying  19 Organisation Design a Stage set for a key scene in a play that you have read or studied  20 Organisation Design a film trailer of a novel you have been studying  31 Organisation Design a film trailer of a skateboard  32 Organisation Design a film trailer of a skateboard  33 Organisation Organisation Organ			
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34 Organisation Organise a fundraising activity with a small group in school	32	Organisation	Devise a dance piece for a school show
	33	Organisation	Competitive game that can test knowledge of literary terms
35 Organisation Organise the care of a neighbour's garden and dustbins while they are away	34	Organisation	Organise a fundraising activity with a small group in school
	35	Organisation	Organise the care of a neighbour's garden and dustbins while they are away



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36	Organisation	Organise an activity at a uniformed organisation (scouts, guides etc.,)	
37	Organisation	Organise a 5-a-side football tournament	
		Organise a small scale activity that enthuses members of a subject-based Club about an	
38	Organisation	aspect of the subject	
		Organise and facilitate a whole-school petition on a local issue to pass on to your local	
39	Organisation	MP	
40	Organisation	Organise the production of a short film (animated or live action)	
41	Organisation	Organise a competition for your class to carry out	
42	Organisation	Organise a Shoe box appeal in your class/form	
43	Organisation	Organise the planning and presenting part of an enterprise challenge	
44	Organisation	Organise for birthday bunting for every student's birthday in your form, for a term	
45	Organisation	Organisation of an 'International Day'.	
46	Organisation	Plan a KS3 poetry lesson, and deliver it with the help of your teacher	
47	Organisation	Plan an assembly to be delivered to your year group	
48	Organisation	Plan a meal for a vegetarian	
49	Organisation	Plan a meal for an athlete	
50	Organisation	Volunteer to help someone in your community with their garden or allotment	

Which activit chosen (Num Describe yo mention what to do and he planning to	to do? bers) our activity, you are going ow you are	
	How did completing this activity improve your organisation? "I was in charge of coordinating" "During this task I planned to"	





Define Resilience	
What type of job roles need good resilience?	
What skills do you need to have, to be resilient?	
Can you give an example of a person with good resilience?	
Why do you think they have good resilience?	
What activities can you do to improve your own resilience skills?	



1	Resilience	Achieve a grade 3 music qualification
2	Resilience	Achieve good exam results, overcoming significant ill health
		Achieve by aiming above and beyond your target level and consistently completing extension tasks
3	Resilience	in a specific subject
4	Resilience	Achieve a spot on a sports team for an academic term
5	Resilience	Achieve a successful grading in a music exam
6	Resilience	Achieve an attendance of 95% or above by the end of the academic year
7	Resilience	Be employed as a babysitter over at least a term
8	Resilience	Complete a training programme leading to completing a 5km fun run (or equivalent)
9	Resilience	Complete a sponsored walk
10	Resilience	Complete a basic First Aid Course
11	Resilience	Complete a course of study whilst caring for a relative
12	Resilience	Complete a whole school sponsored walk/run to raise money for a chosen charity
		Complete an online revision programme in a subject of your choice and achieve above your target
13	Resilience	level
14	Resilience	Complete an IT course and learn how to use JavaScript
15	Resilience	Complete a sponsored Cross Country run for school
16	Resilience	Gain a water safety/swimming certificate
17	Resilience	1,000+ jigsaw puzzle
18	Resilience	5k+ run
19	Resilience	Complete a series of brain gym activities
20	Resilience	Read book and write a review for it
21	Resilience	Listen to an audio book and write a review for it
22	Resilience	Learn to play a sport that is new to you
23	Resilience	Learn to play chess, through regular meetings with a club or with friends
24	Resilience	Learn to row and take part in a regatta
25	Resilience	Handwriting difficulties, by completing regular intensive tasks set by your teacher
26	Resilience	Challenge of doing a class talk to your class
27	Resilience	Persevere and attend every meeting of a chosen club or team across a term
		Persevere and significantly increase your reading speed either by counting words per minute or
28	Resilience	using http://www.spreeder.com
29	Resilience	Persevere and attend revision clinics in a subject of your choice each week for a term
		Persevere and attend homework club and raise my performance level sufficient to obtain a 'praise'
30	Resilience	postcard or Head teacher's Commendation
31	Resilience	Persevere and overcome mental maths difficulties by completing regular tasks set by your teacher
32	Pacilianca	Persevere and attend after-school or morning catch up sessions or enrichment activity regularly
54	Resilience	over the course of a short period of time (3-6 weeks) and keep a log of your progress  Persevere and attend regular training sessions as a member of a school sports team for at least a
33	Resilience	term.
		Persevere, show good humour and effort in completing a challenging activity on an outdoor
34	Resilience	adventure week.
		Persevere in attending scout//guide/explorer group for at least a term, including attending
35	Resilience	organised camps



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36	Resilience	Persevere and attend regular training sessions as a member of a school debating team
37	Resilience	Persevere and take part in a Sports Tournament over a half term
		Persevere in continuous sports training, to overcome a personal target agreed with a coach. E.g.
38	Resilience	Extra Horse riding training to prevent bucking.
		Persevere when learning a new skill. Have patience to keep going even when things don't go your
39	Resilience	way.
40	Resilience	Persevere and improve your 'attitude to learning' grade from one school report to the next
41	Resilience	Answering an exam question
42	Resilience	Persevere in Problem Solving activities at an off-site provision to achieve success.
		Persevere at outdoor adventurous activities so that you can achieve success e.g. Archery, Climbing
43	Resilience	Wall, Snowboarding.
44	Resilience	Take part in an outdoor activity to learn a new skill over 6 weeks
45	Resilience	Qualify as a member of your school sports team in a regional sports competition
		Undertake a retake for a test or exam, and improve your grade so that it better reflects your ability
46	Resilience	and potential
47	Resilience	Undertake helping to maintain the school garden and grounds for a term
48	Resilience	Undertake an EDGE rep role in your form/tutor group
		Undertake a new hobby, attending an extra-curricular club to help build up your skills (e.g.
49	Resilience	photography club)
50	Resilience	Don't give up during a fishing trip

Which activities have you chosen to do? (Numbers)  Describe your activity, mention what you are going to do and how you are planning to achieve it.	
How did completing this activity improve your resilience? "During this activity I had to overcome" "This activity developed my problem solving skills because"	





Define Initiative	
What type of job roles need good initiative?	
What skills do you need to have initiative?	
Can you give an example of a person with good initiative?	
Why do you think they have good initiative?	
What activities can you do to improve your own initiative skills?	



1	Initiative	Audition for a lead role in a school production		
		Use your own ideas and technique when participating in the fishing trip to help you achieve some		
2	Initiative	SUCCESS.		
3	Initiative	Create a sculpture which is displayed in a prominent position in the school		
4	Initiative	Create a short-listed entry for the school Christmas Card competition		
5	Initiative	Create a high quality wall display independently for a subject department		
6	Initiative	Create an exhibition/showcase of my own work and invite people to view it		
7	Initiative	Create an independent art project at home that explores your interests and influences		
		Create a series of promotional material such as posters/leaflets/video clips to support Initiatives such		
8	Initiative	as the Edge		
9	Initiative	Create a poster/display/presentation that will show the facts of drugs, smoking and/or alcohol abuse		
10	Initiative	Create an anti-bullying campaign for your school, including a video to be shown to your tutor group		
11	Initiative	Create and promote a road safety campaign in your school, including a video to be shown in all tutor		
		groups  Create a resource for a sport in your school, including the rules and scoring systems		
12	Initiative	Create a resource for a sport in your school, including the rules and scoring systems		
13	Initiative	Create a recipe book with your peers to introduce people to healthy cooking		
14	Initiative	Create an entry for a national Art competition		
15	Initiative	Create a revision game in Maths for peers		
16	Initiative	Create an entry for a National Creative Writing Competition		
17	Initiative	Create a model of your school from Lego		
18	Initiative	Create a board game		
19	Initiative	Create a statue out of rubbish		
20	Initiative	Create storyboard for a book		
21	Initiative	Invent an app that quizzes the knowledge of a book ,timetable etc.		
22	Initiative	QR code for a book review		
23	Initiative	Treasure hunt around the school using QR codes. Include clear instructions.		
24	Initiative	Create a simple card game using a normal pack of playing cards		
25	Initiative	Enter an equestrian event		
		Establish a generic revision timetable which helps other students to manage their revision time		
26	Initiative	effectively		
27	Initiative	Establish a conversation with key contacts that will enable me to identify the roles and responsibilities of my chosen profession.		
28	Initiative	Participate in a gardening enrichment programme at your school  Offer and take part in a swimming gala.		
29	Initiative	Offer and take part in a swimming gala.		
30	Initiative	Participate in a School Subject-based Competition		
31	Initiative	Participate in a sponsored bike ride in order to raise money for a chosen charity		
32	Initiative	Participate in a performing arts group		
33	Initiative	Set up and run a bake sale to raise money for a charity cause or to fund an in-school project		
34	Initiative	Set up a workshop which looks at the importance of energy as a resource, and discuss your own usage at home		
35		Volunteer to do litter picking with a small group in the community		
	Initiative	·		
36	Initiative	Volunteer to go shopping for a senior citizen in the community		
37	Initiative	Volunteer to act as an official at Sports day		



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Initiative	Volunteer to clear up after a school event with a small group	
Initiative	Volunteer to help at an Open Evening event	
Initiative	Volunteer and take part in a Community project e.g. a safe cycling campaign	
Initiative	Volunteer to take responsibility for a group duty in a residential setting, i.e. washing up	
Initiative	Volunteer to participate in a sporting competition, representing your form or tutor group	
Initiative	Volunteer to help Y6 when they visit on Induction Day	
Initiative	Volunteer to compete in an essay writing competition	
Initiative	Volunteer to participate in a basic food hygiene course, complete the learning and pass the certificate	
Initiative	Volunteer to come into school early on a regular basis to help a teacher set up for the day	
Initiative	Volunteer with the elderly at a care home	
Initiative	Volunteer to help at a community sports club	
Initiative	Volunteer and take part in the running of a tutor time activity	
Initiative	Volunteer and take part in a class assembly	
	Initiative	

Which activities have you chosen to do? (Numbers)  Describe your activity, mention what you are going to do and how you are planning to achieve it.	
How did completing this activity improve your initiative? "I had to think creatively because" "I decided to open" "In this task I had to be proactive because"	





Define Communication	
What type of job roles need good communication?	
What skills do you need to be good at communication?	
Can you give an example of a person with good communication?	
Why do you think they have good communication?	
What activities can you do to improve your own communication skills?	



1	Communication	Act as a tour guide for visitors to the school	
2	Communication	Act as a panel member at school interviews	
3	Communication	Act as a guide on Open Evening, directing people and answering questions	
		Act as a school monitor, taking responsibility for an area of the school site at lunchtimes to	
4	Communication	ensure it is well maintained	
5	Communication	Act a small scene from an historic event	
6	Communication	Compose a book review and have it published in the school magazine or on the website	
7	Communication	Create an anti-litter/ pro-recycling poster campaign	
8	Communication	Create an original rap to communicate a key message	
9	Communication	Create an original acronym for a mathematical term/skill/formula	
10	Communication	Deliver a speech in assembly to a year group or House	
		Deliver a portion of a practical PE lesson to a full class of my peers or to another year group	
11	Communication	on a topic of my choice	
12	Communication	Deliver a presentation to the class on Enterprise Day	
13	Communication	Deliver a series of MFL games to a group of Primary School children	
14	Communication	Deliver a practical presentation in a subject department for open evening	
15	Communication	Deliver a presentation about an area of personal interest	
		Deliver a presentation in school about your future career plans and how you are planning	
16	Communication	on achieving them	
		Deliver a presentation on any aspect of the Edge to schools wishing to start the Edge in	
17	Communication	their own school	
		Deliver a selection of short sessions teaching someone else some key phrases in another	
18	Communication	language	
19	Communication	Deliver training to adults who come to our school to find out about PIXL Edge	
20	Communication	Deliver a speech to persuade	
21	Communication	Deliver a short lesson on a subject/concept of your choice	
22	Communication	Deliver a commercial to promote a product of your choice	
23	Communication	Deliver an informational video about an aspect of first aid e.g. CPR	
24	Communication	Perform in an assembly with a small group	
25	Communication	Perform an acting role in a school production	
26	Communication	Perform as a member of the school debating team	
27	Communication	Perform in a school promotional video	
28	Communication	Perform in a band/musical group for performances at Prize evenings and school events	
		Prepare a two minute formal speech on a topic of your choice to be delivered in front of	
29	Communication	my class without any visual aids	
30	Communication	Present the 'for' and 'against' sides of a topic of discussion in a lesson	
31	Communication	Present and plan a topic in one of your lessons	
		Present a tutor activity where students summarise a topical issue and produce a news	
32	Communication	report	
33	Communication	Present a brochure about your school	
34	Communication	Produce a leaflet helping new year 7s with their first few weeks at school	
35	Communication	Tweet to summarise each chapter of the novel you are studying	
36	Communication	Facebook profile for one of the characters in the novel you are studying	
37	Communication	Revision poster for a key skill in Maths	
38	Communication	New type of pizza and investigate how they are made	
39	Communication	Recite a story to Primary School students and help them with their reading	
40	Communication	Song to help aid memory recall of a mathematical formula	
41	Communication	Sign language alphabet	



Communication	Timetables to a pop song		
	Show an elderly/non-technical person how to use the internet for something relevant to		
Communication	them		
	Speak with someone from an older generation about how school, work and technology has		
Communication	changed in their lifetime and present it back to your classmates		
	Speak at a Parents' evening/ Options/ Open evening, explaining to parents and/or students		
Communication	course content and structure		
Communication	Speak about an issue that is important to you and present your views to a tutor group.		
	Speak with a member of staff about what options are available to me in Key Stage 4 and		
Communication	make an informed decision about what to choose		
	Speak with a member of your class about a football commentary giving your version of		
Communication	events		
	Speak to a member of staff (either academic or extra-curricular) in a constructive way, to		
	discuss how you can improve in school and identifying main strengths and weaknesses and		
Communication	the best way to improve		
Communication	Write to your old Primary School, telling Y6 what life is like at Secondary School.		
	Communication  Communication  Communication  Communication  Communication  Communication		

Which activities have you chosen to do?		
	Numbers)	
	activity, mention what	
	to do and how you are	
planni	ng to achieve it.	
	How did completing	
	this activity improve	
	your	
61. 7. A	communication?	
$\sim$	"During this activity	
	I had to instruct"	
/, (2)	"I took	
	responsibility to	
U D	teach"	
	"I showed my	
V = V	empathy skills	
T	when"	
1 1		