



CAMPSMOUNT

Campsmount Academy

What to do if your child is absent from school

If a student is absent, parents should contact the Academy by 8.30am on the first day of absence on the telephone number below – this number includes a 24-hour answer phone facility for your convenience. Alternatively, please email the address below to report the absence.

A telephone call or email is expected each day a student is absent.

For absences that extend to a week (5 school days or more), some form of medical evidence is required; this can be in the form of a Doctor's/walk-in centre note, copy of prescription or sight of prescribed medication.

Absence Telephone Number: 01302 700002 – Option 1

Absence Email Address: attendance@campsmount.com

Text messages will be sent home for non-attenders if parents have not contacted the Academy. This will be followed by a telephone call and further attempts at communication will also be made if the Academy are unable to confirm the whereabouts of a student.