Campsmount Academy

Provider Access Policy

VERSION	AUTHOR	SUMMARY OF CHANGES	DATE PUBLISHED	DATE OF REVIEW
1.0	JSL	New Policy	June 2020	June 2021
1.1	JSL	New format	June 2021	June 2022
1.2	JSL	Aspire Day confirmation	June 2022	June 2023

Contents

1. AIMS

1.1 This policy statement aims to set out the arrangements at Campsmount Academy for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. STATUTORY REQUIREMENTS

2.1 Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

2.2 Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

2.3 This is outlined in section 42B of the Education Act 1997.

2.4 This policy shows how Campsmount Academy complies with these requirements.

3. STUDENT ENTITLEMENT

3.1 All students in years 7 to 13 at Campsmount Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. MANAGEMENT OF PROVIDER ACCESS REQUESTS

4.1 If providers would like to make contact with students in our school regarding CEIAG (Careers Education, Information and Guidance) then they should make contact by either using the form on the careers section of our website or by contacting our Careers Lead and Aspire Day Planner.

4.2 A provider wishing to request access should contact Mr J Self, Careers Lead and ASPIRE Day Planner: **Telephone**: 01302 700002
Email: careers@campsmount.com

5. OPPORTUNITIES FOR ACCESS

5.1 A number of events, integrated into our careers programme, will offer providers an opportunity to come into the Academy to speak to students and/or their parents/carers.

5.2 The majority of events that involve external providers take place on ASPIRE Days where students follow an alternative timetable. The ASPIRE Day dates for the 2022/2023 academic year are listed below:

- ASPIRE Day 1 – TBC
- ASPIRE Day 2 - TBC
- ASPIRE Day 3 – TBC
- ASPIRE Day 4 – TBC
- ASPIRE Day 5 – TBC

5.3 Please contact our ASPIRE Day Planner, Mr Self to identify the most suitable opportunity for you.

5.4 This policy shows how Campsmount Academy complies with these requirements.

6. GRANTING AND REFUSING ACCESS

6.1   All requests for access to students will be considered and granted if deemed suitable. Careers events are usually scheduled on ASPIRE Days and these days have limited availability due to the number of external providers that we use. If you would like access to students on these days then please contact Mr J Self at least 2 months in advance of the delivery date to arrange access to students at Campsmount Academy.

7. SAFEGUARDING

7.1   Our safeguarding and child protection policy outlines the Academy's procedure for checking the identity and suitability of visitors.
7.2   Education and training providers will be expected to adhere to this policy.

8. PREMISES AND FACILITIES

8.1   If providers would like to deliver activities, then we have the following facilities available:
- Classrooms to deliver content to up to class sizes of 30 students.
- Large spaces (e.g. Assembly hall) to deliver content to up to 170 students.
- IT suites for class sizes of 30 students.

8.2   All spaces above have a computer, sound and projection equipment available for use.
8.3   The Academy's IT department request that external providers do not use memory devices with our IT facilities. Any IT resources that are required for use by the external provider should be requested with as much notice as possible.

9. MONITORING ARRANGEMENTS

9.1   The Academy's arrangements for managing the access of education and training providers to students is monitored by Mr J Self, Careers Lead and ASPIRE Planner.